



## **Housing Authority**

Board of Commissioners

Notice of Regular Meeting to be held on

Wednesday, October 25, 2023 at

198 Middlesex Road, Tyngsborough, MA 01879

At Red Pine Terrace Community Room at 5:30 p.m.

Also, will be recorded and that the recording will be available on [www.tyngsboroughma.gov](http://www.tyngsboroughma.gov) under media on demand.

### **AGENDA**

- a) Roll Call
- b) Visitor comments.
- c) Accept the Minutes from the meeting of:
  - a) September 27, 2023 Regular Meeting.
- d) Treasurer's Report:
  - a) Accountant's Reports for September 30, 2023.
  - b) Accounts Payable and Payroll for September 30, 2023.
  - c) Expansion Fund Accounting reports for September 30, 2023.
- e) Correspondence:
  - a) EOHLIC Email on Mandatory Board Member Training Update.
  - b) Email from MassNahro on Affordable Housing Bill.
- f) Executive Director's Report.
  - a. Vacancy.
  - b. Maintenance.
  - c. Capital Improvement Projects.
  - d. Truck

- e. Tenant Smoking Detectors.
- f. Inspections.
- g. Employee Hearing.
- g) Unfinished Business:
  - a) Update on video camera/policy.
  - b) Update on forming a tenant council.
  - c) Discussion on funding for housing.
  - d) Discussion/vote on changing the Bylaws in regards to our meeting time.
- h) Old Business:
  - a) CPC Rep's update on CPC meeting.
  - b) Affordable Housing Trust Committee update.
  - c) Update/Discussion of future housing.
    - 1. 689 Coburn Road
    - 2. Indian Lane
- i) New Business:
  - a) Vote and approve CORI Policy.
  - b) Vote to reject all bids received for project 301062 Patio Expansion/Tree Removal/Slider as all bids exceed the estimated cost of \$44,795.00, so can re-bid the project.
- j) Other Business:
- k) Next Board Meeting:

Regular Meeting: November 29, 2023 at 5:30 pm at Brinley Terrace.
- l) Adjournment