



Housing Authority

Board of Commissioners

Notice of Executive Session followed by Regular Meeting to be held on

Wednesday, November 29, 2023 at

198 Middlesex Road, Tyngsborough, MA 01879

At Brinley Terrace Community Room at 5:30 p.m.

Except for the Executive Session, the Regular Meeting will be recorded and the recording will be available on www.tyngsboroughma.gov under "Media on Demand."

AGENDA

- a) Roll Call in Open Session
- b) Motion for Executive Session under G.L. c. 30A, §21(A)(1) to discuss the discipline or dismissal of an employee (name withheld to protect their privacy). The Regular Meeting will proceed upon the conclusion of the Executive Session.
- c) Return to Regular Meeting
- d) Visitor comments
- e) Accept the Minutes from the meeting of:
 - a) October 25, 2023 Regular Meeting.
- f) Treasurer's Report:
 - a) Accountant's Reports for October 31, 2023.
 - b) Accounts Payable and Payroll for October 31, 2023.
 - c) Expansion Fund Accounting reports for October 31, 2023.
- g) Correspondence:
 - a) MASSNahro September/October Newsletter.
- h) Executive Director's Report.
 - a. Vacancy.
 - b. Maintenance.
 - c. Capital Improvement Projects.

- d. Red Pine Front Walkway.
- e. Red Pine Intercom.
- f. Inspections.
- g. Mandatory Board Training.
- h. Budget/Executive Director Review/Salary/Contract Renewal
- i) Unfinished Business:
 - a) Vote and approve Video Surveillance Policy.
 - b) Discussion on funding for housing.
 - c) Discussion/vote on changing the Bylaws in regards to our meeting time.
 - d) Sign letter to residents for unauthorized parking in front of the buildings.
- j) Old Business:
 - a) CPC Rep's update on CPC meeting.
 - b) Affordable Housing Trust Committee update.
 - c) Update/Discussion of future housing.
 - 1. 689 Coburn Road
- k) New Business:
 - a) Vote to approve a quarter page ad for \$150.00 in Tyngsborough High School Sports program.
 - b) Vote to approve Amendment 10 to the Contract for Financial Assistance 5001 in the amount of \$398,872.00 and authorize the chairperson to sign via DocuSign.
 - c) Review and discuss candidates for open board seat so can make recommendation to Select Board for their appointment at their December 11, 2023 meeting.
- l) Other Business:
- m) Next Board Meeting:

Regular Meeting: December 27, 2023 at 5:30 pm at Red Pine Terrace.
- n) Adjournment