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TYNGSBOROUGH, MA



## Housing Authority

Board of Commissioners

Notice of Regular Meeting to be held on

Wednesday, January 31, 2024 at

198 Middlesex Road, Tyngsborough, MA 01879

At Brinley Terrace Community Room at 5:30 p.m.

Also, will be recorded and that the recording will be available on [www.tyngsboroughma.gov](http://www.tyngsboroughma.gov) under media on demand.

### AGENDA

- a) Roll Call.
- b) Welcome to our New Board Member Michael Page.
- c) Visitor comments.
- d) Accept the Minutes from the meeting of:
  - a) November 29, 2023 Executive Session.
  - b) December 27, 2023 Regular Meeting.
  - c) January 8, 2024 Special Meeting.
- e) Treasurer's Report:
  - a) Accountant's Reports for December 31, 2023.
  - b) Accounts Payable and Payroll for December 31, 2023.
  - c) Expansion Fund Accounting reports for December 31, 2023.
- f) Correspondence:
  - a) EOHLC email on new individual handling Real Estate, Redevelopment and Special Project Specialist
- g) Executive Director's Report.
  - a. Vacancy.
  - b. Maintenance.

- c. Capital Improvement Projects.
- d. Red Pine Front Walkway.
- e. Red Pine Intercom.
- f. Inspections.
- g. Mandatory Board Training.
- h. Maintenance Open Position.
- i. Budget/Executive Director Salary.
- j. Congregate Freezer.

h) Old Business:

- a) CPC Rep's update on CPC meeting.
- b) Affordable Housing Trust Committee update.
- c) Update/Discussion of future housing.

1. 689 Coburn Road

i) New Business:

- a) Executive Directors review.
- b) Vote on FY 2025 Executive Directors Salary.
- c) Discussion on Executive Directors Contract Renewal.

j) Next Board Meeting:

Regular Meeting: February 28, 2024 at 5:30 pm at Red Pine Terrace.

k) Adjournment